

BIHAR STATE POWER TRANSMISSION CO. LTD.

(DEPT. OF GENERAL ADMINISTRATION)

(Regd office:Vidyut Bhawan, Bailey Road, Patna)

Contact No:7763817975,7763818077, Fax No: 0612-2504557

TIN VAT No-10011257007, TIN CST No-10011146136, CIN-U40102 BR 2012 SGC 018889

email-dgmhr1015.bsptcl@gmail.com

SHORT TENDER NOTICE

NIT No:- 55 /PR/BSPTCL/2015

Sealed tenders in duplicate; in prescribed tender documents; are invited by GM (HR&Adm), BSPTCL for supply of the following item:-

SI No	Description of woks	Estimated Cost (Rs)	EMD (Rs)	Cost of BOQ (Rs)
1	Pitney Bowes make Digital Franking Machine Model-DM 140 i. Quantity-01 (one) no.	1,40,000/-	2800/-	Rs 500/-
Sale of BOQ up to 3.00 PM on 27.07.2015				
Receipt of tender up to 3.00 PM and time of opening at 4.00 PM on 28.07.2015				

Tender documents including complete details of the tender item, General terms & Conditions, eligibility criteria etc., are also available in the downloadable form on BSPTCL, Patna website at www.bsptcl.in. Downloaded tender document must be accompanied with demand draft issued from any nationalized Bank in favour of **“Accounts Officer, BSPTCL, Patna”** Payable at Patna towards the cost of BOQ, failing which the tender shall be summarily rejected. Tender documents can also be purchased from the office of the undersigned against the payment of cost of BOQ in cash through Money Receipt or through demand draft as explained above, which is non- refundable.

Sd/-
(R.N. Lal)
GM (HR&Adm)

भ्रष्टाचार या रिश्वत माँगने से संबंधित शिकायत निम्न नम्बर पर बताये 0612-2504969/9431821485. उपभोक्ता बिजली बिल सहज बसुधा केन्द्र अथवा bseb bills.org के माध्यम से भी जमा कर सकते है।

Memo No...../

T-VI/Pur/Franking Machine/6081/2015

Date...../

Copy forwarded to DGM (Public Relation), BSPTCL, Patna with 10 (ten)copies of tender for publication in daily newspaper in one issue.

Encl:-As above.

(R.N. Lal)
GM (HR&Adm)

Memo No...../

T-VI/Pur/Franking Machine/6081/2015

Date...../

Copy forwarded to DGM (IT)/Senior Manager (F&A), BSPTCL/Accounts officer, BSPTCL/Resident Audit Officer, BSPHCL for information and necessary action.

Accounts officer, BSPTCL is requested to accept the amount against tender documents only from those firms which are registered with commercial tax department.

(R.N. Lal)
GM (HR&Adm)

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(DEPT. OF GENERAL ADMINISTRATION)

NIT No:- 55 /PR/BSPTCL/2015

Dated:-

General Terms & Conditions for Supply of Materials.

1. Sealed tenders in duplicate duly Signed by the tenderer should be submitted in two parts (i.e. Part - I relating to Technical and Commercial part and part - II relating to price part). The firms should submit their offers in two separate envelope and super scribed on the top of the envelope as Part - I i.e. Technical and Commercial part and part - II i.e. price part respectively. The name of the firm, NIT No, due date and details of earnest money should clearly indicated on the cover of the envelope and addressed to "Dy. General Manager (HR & Adm), BSPTCL, Vidyut Bhawan, 4th Floor, Patna. The tender received after due date and time will not be accepted.
2. (i) In case of submission of Part-I and Part-II in a single envelope by the tenderers, the Same will not be opened and such tender will be automatically rejected.
(ii) In case the specification of Franking Machine does not found suitable, the price part of that bidder will not be opened.

The specification of Franking Machine is given

below:-

Sl No	Particular	Specification
1	Make/Model	DM 140 i
2	Speed of the machine (Cycle/Min.)	40 to 50 letter per min.
3	Print value in Rs.	Rs 0.00 to 9999.9
4	Weighing capacity	Upto 5 Kg
5	Weighing machine	Inbuilt and integrated
6	Article Size	Minimum-127mm×76mm Maximum-381mm×330mm
7	Max. article thickness	9.25mm
8	Date and time received stamp	Yes
9	Tracking of incoming letter	Yes
10	Low fund warning	Yes
11	Low ink working	Yes
12	User Accounts	50
13	Printing of office Address	Yes
14	Dimension	345mm×400mm×257mm
15	Date and time setting	Automatic
16	Self Locking	Yes

3. The sealed tender will be opened in presence of tender committee as well as the undersigned and the authorized representative of the tenderers, who may desire to be present.

Part-II i.e. price part of only those tenderers will be opened whose offers as contained in part-I will be found acceptable.

4. The tenderers Should be registered with commercial Tax department and Income Tax department. An attested coy of uptodate Income Tax clearance certificate (I.T.C.C.) and sales tax certificate should be submitted with the part-I of the tender.
5. The tenderers are required to deposit Earnest money amounting to Rs 2800/- (Rupees two thousand eight hundred) only either in cash through Money Receipt with Accounts officer, BSPTCL, Patna or through Bank draft from any nationalized bank drawn in favour of “**Accounts officer, BSPTCL, Patna**” payable at Patna, failing which the tender will be rejected. In case of deposit of Earnest money through cash, the tenderer should enclosed the original copy of Money Receipt and in case of Bank draft, the same should be enclosed with part-I i.e. technical and commercial part of the tender.
6. The delivery of the material is required to be completed as per delivery schedule of the Company. The consignment shall be guaranteed against manufacturing defect for one year from the date of installation of Franking Machine .
The delivery shall be guaranteed under penalty clause also. The usual term of penalty is @½ % of the value of material delayed for each week or part there of with maximum ceiling of 10 %.
7. It should be clearly understood that in the event of the tenderers failing to accept and execute the order placed on them by the company within the validity period of the tender, the EMD will be forfeited and company’s decision in this regard will be final and binding on the tenderers.
8. Price must be quoted including all taxes and transportation cost both in words and figure in the Company’s prescribed proforma. The material is to be delivered to central despatch section, BSPTCL, Vidyut Bhawan, Patna. The tenderers will be borne License fee (Postal fee) and Initial minimum prepaid postage, so that machine may be recharged at the time of installation.
9. The rates quoted for above item shall remain firm during the entire period of contract, which should not be less than a period of 365 days from the date of opening of the tender and no application for enhancement of rates on any ground will be accepted.
10. The Civil Court, Patna alone shall have an exclusive Jurisdiction to decide any differences/ dispute/claim for and against BSPTCL/ suppliers arising out of or in respect of this tender/ Contract agreement/ Purchase order.
11. The tender which is not submitted in the enclosed company’s prescribed performa shall be rejected.
12. The company reserve the right to stay any condition or to cancel the tender whole or part of the awarded contract, without assigning any reason.

Encl:-

- (i) Tender performa for Part-I i.e. Technical & Commercial part.
- (ii) Tender performa for Part-II i.e. Price part.

(R.N. Lal)
GM (HR&Adm)

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Tender Performa for part -I i.e. Technical and Commercial part.

1. NIT NO. _____

2. Name & Full address of tenderer. _____

3. Details of Earnest money. _____

SL. No.	Description of works	Quantity	Specifiation	Remarks
1	2	3	4	5
1.	Pitney Bowes make digital Franking machine Model DM-140 i	01 (one) No.	As in General terms & Condition.	

Note- Amount of Tax etc. and other component of price will be written separately.

Signature of tenderer

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Tender Performa for part -II i.e. Price part

1. NIT NO. _____

2. Name & Full address of tenderer. _____

3. Price for central dispatch section, BSPTCL, Vidyut Bhawan, Patna.

SL. No.	Description of works	Quantity	Rate	Total Cost
1	2	3	4	5
1.	Pitney Bowes make digital Franking machine Model DM-140 i	01 (one) No.		

Signature of tenderer