



**Project – SUGAM  
End User Manual  
Creation of General Ledger Master Data**



**DOCUMENT DETAILS**

PROJECT NAME	MODULE	Business Scenario:
SUGAM	FICO	FINANCE & CONTROLLING
MODULE LEAD – BSPTCL	MODULE LEAD – YASH	PROCESS OWNER
Shri. Pradeep Kumar	Narasimha Rao N	Ajay Rai
BBP NUMBER AS PER BPML	PROCESS NAME	
	FICO	

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**REVISION HISTORY**

Date	Document Version	Document Revision Description	Author	Reviewer
04.02.2019	0.1	User Manual Preparation	Vivek	Naveen

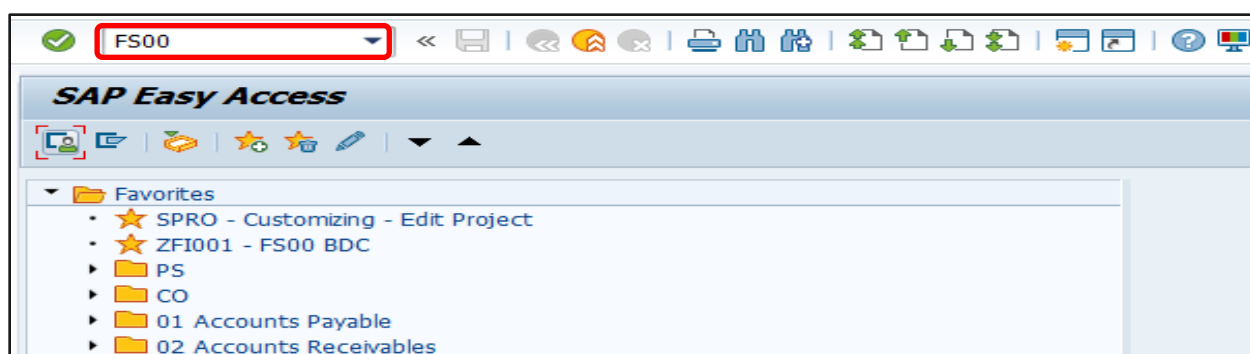


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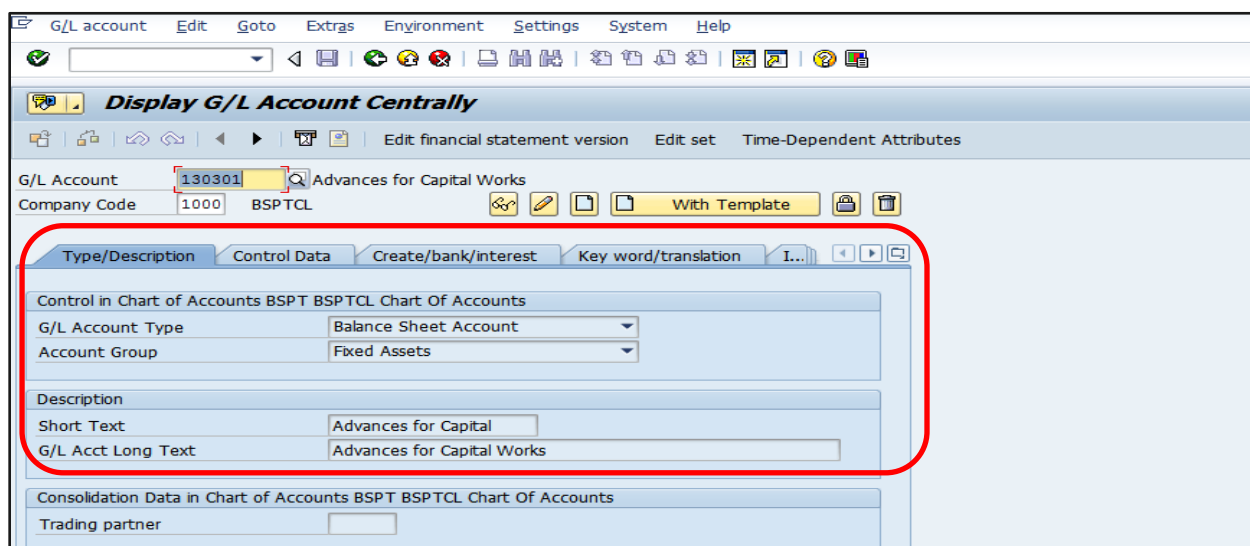


## 1.1. Create General Ledger Account

<b>SAP T-code</b>	<b>FS00</b>
<b>Process</b>	<b>Input FS00 in Transaction Box and press Enter key</b>



<b>SAP T-code</b>	<b>FS00</b>
<b>Process</b>	<b>Go to General Ledger: Type/Description Tab - G/L Account Type: Select the relevant Account Type from drop-down list - Select Account Group - Input Short Text - Input G/L Acct Long Text G/L account</b>





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<b>SAP T-code</b>	<b>FS00</b>
<b>Process</b>	<b>Go to Control Data Tab - Input Account Currency - Only balances in local currency : Select this option for all current liabilities account - Tax Category: Select the relevant tax category - Posting without tax allowed: Selecting this option will allow to post the transaction without tax even though tax is mandatory - Select Recon. account for acct type from drop-down - Open Item Management: Select this option for all the Balance sheet payable accounts - Sort Key: Select required sort key - Select the relevant CElem category from drop-down list</b>

**Display G/L Account Centrally**

G/L Account: 130301 Advances for Capital Works  
Company Code: 1000 BSPTCL

Account control in company code

Account currency	INR	Indian Rupee
Balances in Local Crcy Only	<input type="checkbox"/>	
Exchange Rate Difference Key	<input type="checkbox"/>	
Valuation Group	<input type="text"/>	
Tax Category	<input type="checkbox"/>	
Posting without tax allowed	<input type="checkbox"/>	
Recon. Account for Acct Type	Vendors	
Alternative Account No.	<input type="text"/>	
Acct Managed in Ext. System	<input type="checkbox"/>	
Inflation key	<input type="text"/>	
Tolerance Group	<input type="checkbox"/>	

Account Management in Company Code

Open Item Management	<input type="checkbox"/>	
Sort key	001	Posting date
Authorization Group	<input type="text"/>	
Clerk Abbreviation	<input type="checkbox"/>	



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<b>SAP T-code</b>	<b>BP</b>
<b>Process</b>	<b>Go to Create/bank/interest Tab - Select Field status group - Post automatically only - House Bank: Select the relevant house bank - Account ID: Select the relevant account id</b>

**Display G/L Account Centrally**

G/L Account: 130301 Advances for Capital Works  
Company Code: 1000 BSP TCL

Control of document creation in company code

Field status group: G067 Reconciliation accounts

Post Automatically Only:

Supplement Auto. Postings:

Recon. Acct Ready for Input:

Bank/financial details in company code

Planning Level:

Relevant to Cash Flow:

House bank:

Account ID:

Interest calculation information in company code

Interest indicator:

Interest Calc. Frequency: 0

Key Date of Last Int. Calc.:

Date of Last Interest Calc.:

G/L account Edit Goto Extras Environment Settings System Help

Save icon highlighted in red box.

**Create G/L Account Centrally**

✓ Data saved

**Manual End**