



Project – SUGAM

User Manual

Process Name: Create Service Master
Process Number: 02



DOCUMENT DETAILS

PROJECT NAME	MODULE:	Business Scenario:
SUGAM	MATERIAL MANAGEMENT	Create Service Master
MODULE LEAD – BSPTCL	MODULE LEAD – YASH	PROCESS OWNER -
Sri Aftab Alam	Sri.Ashok Kumar Jhanwar	Sri Amar Kumar Mishra
UNSER MANUAL NUMBER	PROCESS NAME	
02	CREATE SERVICE MASTER	

AUTHORS & PARTICIPANTS

Role	Name
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Workshop Participants	

Revision History

Date	Document Version	Document Revision Description	Author	Reviewer
	V0	Draft for review	Madan Magar	Ashok Kumar Jhanwar



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SAP T-code	ME51N
Process	Create Service Master

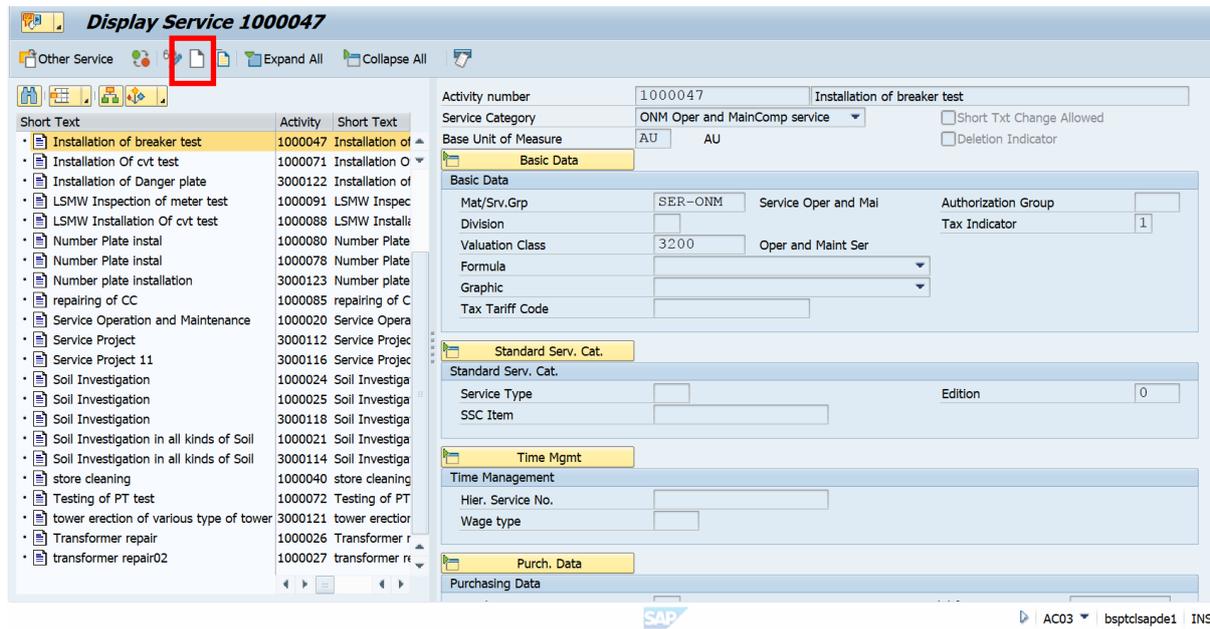
SAP Easy Access

1. Create Service Master

Enter T-code: AC03



Click on Create Icon





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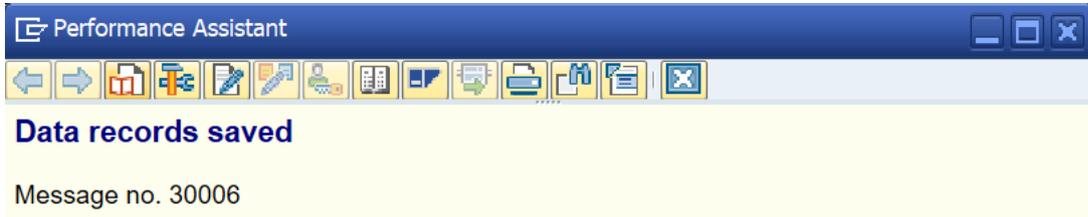
Enter Service Short Text, Service category, Base Unit of Measure, Mat/srv. Grp, Tax Indicator, Valuation Class & tax Tariff Code

Enter material Long Text & Click on Save



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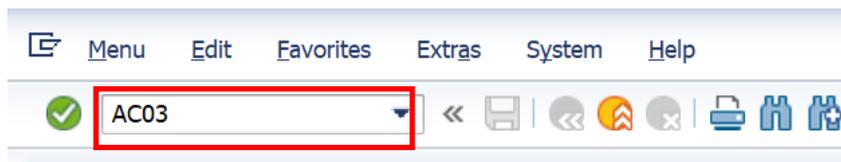
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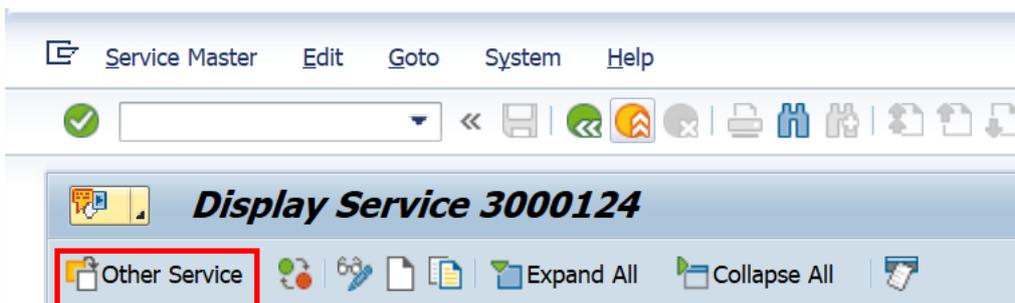
Service Created-3000124

2. Change service Master.

Enter T-code: AC03



Click on Other Service Icon





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Enter Activity Number

Click on Change/display icon



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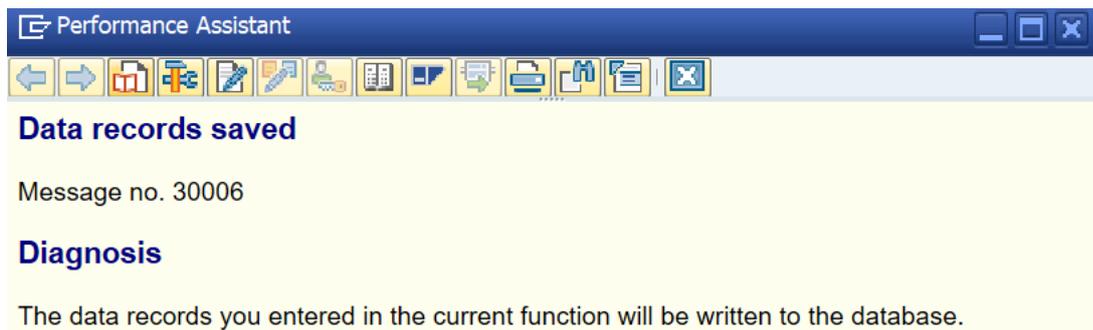
Change The required Field & Click Save

Short Text	Activity	Short Text
computer repair	1000023	computer rep.
computer repair	3000117	computer rep.
Denger plate installation	1000076	Denger plate
Denger plate installation	1000074	Denger plate
DNU	3000111	DNU
DNU	3000113	DNU
Inspection of CT test	1000045	Inspection of
Inspection of meter test	1000086	Inspection of
Installation of breaker test	1000047	Installation of
Installation Of cvt test	1000071	Installation O

Activity number: 3000124
Soil Investigation
Service Category: PROJ Project Complete service
Base Unit of Measure: EA each
Short Txt Change Allowed:
Deletion Indicator:

Basic Data

Mat/Srv.Grp: SER-ONM Service Oper and Mai
Division:
Valuation Class: 3250 Project Services
Formula:
Graphic:
Tax Tariff Code: 1503023
Authorization Group:
Tax Indicator: **1**



3. Display service Master

Enter T-code: AC03

Menu Edit Favorites Extras System Help

AC03



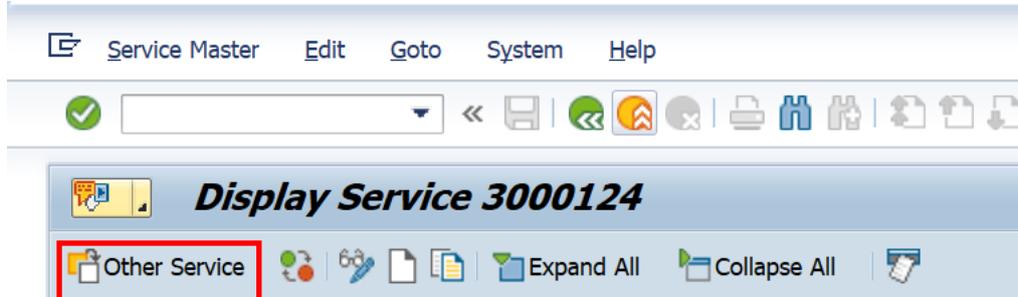
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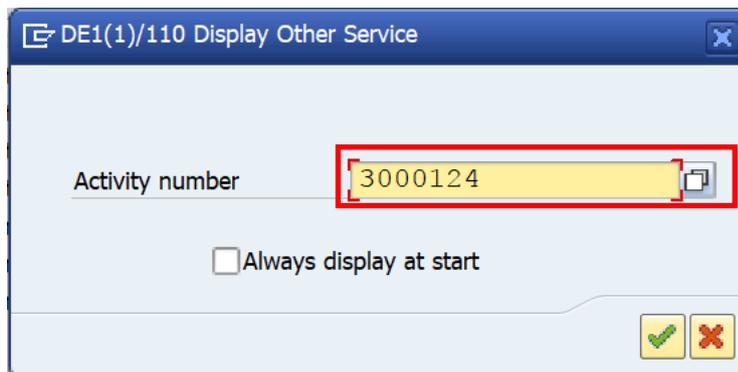
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Click on Other Service Icon



Enter Activity Number





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Short Text	Activity	Short Text
• Inspection of meter test	1000086	Inspection of
• Installation of breaker test	1000047	Installation of
• Installation Of cvt test	1000071	Installation O
• Installation Of cvt test	1000083	Installation O
• Installation of Danger plate	3000122	Installation of
• Number Plate instal	1000080	Number Plate
• Number Plate instal	1000078	Number Plate
• Number plate installation	3000123	Number plate
• Service Operation and Maintenance	1000020	Service Opera
• Service Project	3000112	Service Projec
• Service Project 11	3000116	Service Projec
• Soil Investigation	3000124	Soil Investiga
• Soil Investigation	1000024	Soil Investiga
• Soil Investigation	1000025	Soil Investiga
• Soil Investigation	3000118	Soil Investiga
• Soil Investigation in all kinds of Soil	1000021	Soil Investiga
• Soil Investigation in all kinds of Soil	3000114	Soil Investiga
• store cleaning	1000040	store cleaning
• Testing of PT test	1000072	Testing of PT
• tower erection of various type of tower	3000121	tower erectio
• Transformer repair	1000026	Transformer r
• transformer repair02	1000027	transformer r

4. Service Master Deletion Flag

Enter T-code: AC03

Menu Edit Favorites Extras System Help

AC03

Click on Other Service Icon

Service Master Edit Goto System Help

Display Service 3000124

Other Service Expand All Collapse All



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Enter Activity Number

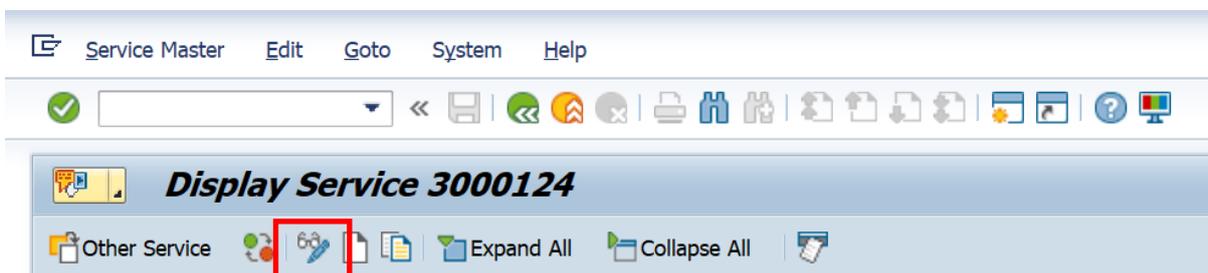
DE1(1)/110 Display Other Service

Activity number

Always display at start

OK Cancel

Click on Change/display icon





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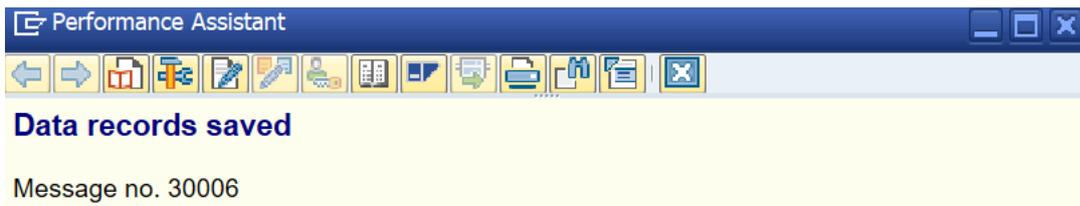
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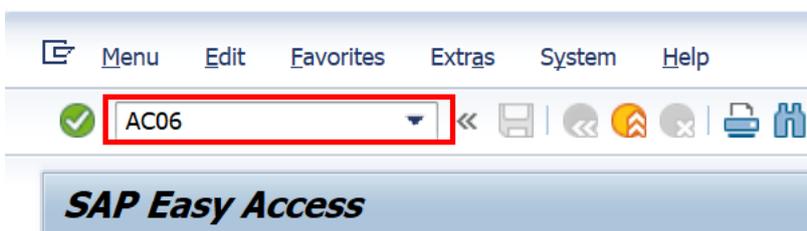
Click On Deletion Flag Indicator & Save.

Short Text	Activity	Short Text
computer repair	1000023	computer rep
computer repair	3000117	computer rep
Denger plate installation	1000076	Denger plate
Denger plate installation	1000074	Denger plate
DNU	3000111	DNU
DNU	3000113	DNU
Inspection of CT test	1000045	Inspection of
Inspection of meter test	1000086	Inspection of
Installation of breaker test	1000047	Installation of
Installation Of cvt test	1000071	Installation of



5. Service Master Report.

Enter T-Code-AC06





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Enter Criteria on which report should be displayed & execute

Program Edit Goto System Help

✓ [Dropdown] << [Icons]

List Display: Service Master: Selection of Services

Service selection				
Activity number	<input type="text"/>	to	<input type="text"/>	
Service Category	<input type="text"/>	to	<input type="text"/>	
Service Short Text	<input type="text"/>	to	<input type="text"/>	
Material Group	<input type="text" value="SER-ONM"/>	to	<input type="text"/>	
Division	<input type="text"/>	to	<input type="text"/>	
Hier. Service No.	<input type="text"/>	to	<input type="text"/>	
Service Type	<input type="text"/>	to	<input type="text"/>	
Edition	<input type="text"/>	to	<input type="text"/>	
SSC Item	<input type="text"/>	to	<input type="text"/>	
Wage type	<input type="text"/>	to	<input type="text"/>	
Subcontractor group	<input type="text"/>	to	<input type="text"/>	
Costing Model	<input type="text"/>	to	<input type="text"/>	
User Field 1	<input type="text"/>	to	<input type="text"/>	
User Field 2	<input type="text"/>	to	<input type="text"/>	
User Field 3	<input type="text"/>	to	<input type="text"/>	
User Field 4	<input type="text"/>	to	<input type="text"/>	



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Output

List Display: Service Master: List of Services

Service Subtotal Selections...

Sel.	Activity number	Service Short Text	BUn
<input type="checkbox"/>	1000020	Service Operation and Maintenance	EA
<input type="checkbox"/>	1000022	Excavation in all types of soil & rock	NO
<input type="checkbox"/>	1000023	computer repair	EA
<input type="checkbox"/>	1000024	Soil Investigation	AU
<input type="checkbox"/>	1000026	Transformer repair	AU
<input type="checkbox"/>	1000027	transformer repair02	AU
<input type="checkbox"/>	1000028	transformer repair03	AU
<input type="checkbox"/>	1000029	PT installation	AU
<input type="checkbox"/>	1000030	PT Installation02	AU
<input type="checkbox"/>	1000031	PT Installation03	AU
<input type="checkbox"/>	1000040	store cleaning	AU
<input type="checkbox"/>	1000041	Test 1	AU
<input type="checkbox"/>	1000042	Number plate install	AU
<input type="checkbox"/>	1000043	Denger plate installation	AU
<input type="checkbox"/>	1000044	Installation of circuit breaker test	AU
<input type="checkbox"/>	1000046	Tower Maintainance test	AU
<input type="checkbox"/>	1000047	Installation of breaker test	AU
<input type="checkbox"/>	1000048	Installation Of cvt test	AU
<input type="checkbox"/>	1000049	Testing of PT test	AU
<input type="checkbox"/>	1000050	repairing of CC	AU
<input type="checkbox"/>	1000051	Inspection of meter test	AU
<input type="checkbox"/>	1000052	Installation of breaker test	AU
<input type="checkbox"/>	1000053	Installation Of cvt test	AU
<input type="checkbox"/>	1000054	Testing of PT test	AU
<input type="checkbox"/>	1000055	repairing of CC	AU
<input type="checkbox"/>	1000056	Inspection of meter test	AU
<input type="checkbox"/>	1000057	Installation of breaker test	AU