



# **BHAR STATE POWER TRANSMISSION COMPANY LTD**

(DEPARTMENT OF HR & ADMINISTRATION)

Website - [www.bsptcl.in](http://www.bsptcl.in), Contact No.: 7763817975, 7763818077,

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**[SAVE ENERGY FOR BENEFIT OF SELF AND NATION]**

Head Office, Vidyut Bhawan, Bailey Road, Patna – 800021

CIN – U74110BR2012SGC018889,

Office Order No.-574.....

Patna, Dated-05/11/2024....

T-II/IT-T&P-10001/22

In supersession of all previous related orders, the works of the officers of IT dept, BSPTCL Hqr are allocated as hereunder with immediate effect.

Sl. No.	Activity / Module	Vertical	DBA	ITM	AITM
1.	Cyber Security Program Management	Cyber Security	Nishant Kr. Singh	Rahul Kumar	Aditya Kaushal Ranjan
2.	C-SOC Contract Management				
3.	C-SOC Implementation				
4.	ISO 27001 Contract Management				
5.	ISO 27001 Implementation				
6.	Cyber Security & Information Security Management System (ISMS)				
7.	Compliance of guidelines and directives of NCIIPC, CERT-In, CSK, Sectoral CERTs etc.				
8.	Financial Accounting & Controlling (FICO-ERP)	ERP	Kishor Kunal	Rahul Kumar	Aditya Kaushal Ranjan
9.	Plant Maintenance (PM-ERP)				
10.	Project Systems & Planning (PS-ERP)				
11.	Human Capital Management & Payroll (HCM-ERP)				
12.	Employees Self Service (ESS/MSS-ERP)				
13.	File Lifecycle Management				
14.	Document Management System				
15.	SAP BASIS (ERP)				
16.	SAP ABAP				
17.	ERP Project Management				
18.	SAP Infrastructure Support (Hardware, N/w, Storage, Security etc.)				
19.	License Management & Authorization				
20.	SCADA & SAMAST integration				
21.	SCADA Upgradation				
22.	SLDC website with content management System (SAMAST)	SAMAST & ABT Meters	Bhaskar Prince	Vikram Kumar	Swati Suman
23.	Open Access & Energy Scheduling (SAMAST)				
24.	Shutdown and LC Outage Management (SAMAST)				
25.	Deviation Accounting, UI (Unscheduled Interchange) Disbursement management and Fees & Charges (SAMAST)				
26.	Management Information System Dashboard & Analytics Portal and Reporting Solution (SAMAST)				
27.	Meter data Management & Energy Accounting (SAMAST)				
28.	Procurement & Material Management (MM-ERP)				
29.	ERP & SAMAST integration				
30.	ABT Meter Contract Management				
31.	UNMS				

32.	Automatic System Balancing Mechanism				
33.	SAMAST Project Management and Infrastructure Support (Hardware, N/w, Storage, Security etc.)				
34.	24*7 Support to SLDC Control Room (Hardware, Software, Network, Security etc.)				
35.	ABT Infrastructure Support (Hardware, N/w, Storage, Security etc.)				
36.	IT Store	Infrastructure Management	Bhaskar Prince	Vikram Kumar	Swati Suman
37.	AMC of Computers & peripherals installed at HQ				
38.	IT Asset Maintenance				
39.	Active Directory (AD) & Antivirus				
40.	Installation, maintenance & Supervision of Network Connectivity including CCTV				
41.	IT related Support in Video Conferencing and Meeting of CMD & MD				
42.	Biometric Attendance Generation and Maintenance				
43.	Procurement of IT items (GEM/Local)				
44.	BSPTCL Website Maintenance & Content Management	e- Governance	Priya Rani	Preeti	Swati Suman
45.	Upload of Notices, Notifications & Office Orders on BSPTCL website				
46.	e-Procurement Support				
47.	Digital Signature related support				
48.	Project Monitoring Information System (PMIS)				
49.	Grid Inspection Reporting System				
50.	e-mail Administration				
51.	GIS & Power Map				
52.	e-Compliance CM Dashboard				
53.	PG Portal (CPGRAMS)				
54.	JKDMM (Janta Darbar)				
55.	e-Advertisement				
56.	Record Room Management				
57.	Departmental Grievance Redressal Cell				
58.	Training of Officers, Summer Internship/ Inplant Trainings, NAPS, NATS				
59.	E-Office Master Data Management and Employee Master Data Management				
60.	e-File Processing & Approvals				
61.	Liaison with Other Dept. at Hq, Field offices of BSPTCL, MoP, Energy Department (GoB) & other organization like Powergrid, POSOCO, BELTRON, BSNL, BSPHCL etc.				

By Orders,

Sd/-  
(Shashikant Kumar)  
Under Secretary



Memo No.-.....

Dated-.....

Copy forwarded to OSD/P.P.S. to CMD,BSPHCL/ OSD to MD,BSPTCL, Patna for information.

Sd/-


(Shashikant Kumar)  
Under Secretary

Memo No.-...2907.....

Dated-...05/11/2024.....

Copy forwarded to Director(Project)/ Director(Operation)/ G.M (HR & Adm.)/ GM (F&A)/ All GM-Cum-C.E., Transmission Zone/All C.E/C.E (Civil)/All DGM (HR&Adm)/All ESE/All S.E(Civil)/ All DBA/ All Under Secretary/ All E.E/All E.E(Civil)/ Sr. Manager (F&A)/ All AEE/All A.O/ADO(ERP)/All ADO/ A.O (Estt.)/All JEE/ All concerned officer, BSPTCL for information and necessary action.

2. DBA is requested to upload the above ~~office order~~ on the company's website at the earliest.

  
05.11.24

(Shashikant Kumar)  
Under Secretary

