BHAR STATE POWER TRANSMISSION COMPANY LTD
(DEPARTMENT OF HR & ADMINISTRATION)
Website - www.bsptcl.in, Contact No.: 7763817975, 7763818077,

Email- hr.admin@bsptcl.bihar.gov.in

[SAVE ENERGY FOR BENEFIT OF SELF AND NATION]

Head Office, Vidyut Bhawan, Bailey Road, Patna – 800021

CIN – U74110BR2012SGC018889,

Office Order No.-...606...............   Patna, Dated-..26.///.2024.....

T-II/IT-T&P-10001/22

In supersession of all previous related orders, the works of the officers of IT dept, BSPTCL Hqr are allocated as hereunder with immediate effect.

Sl. No.	Activity / Module	Vertical	CDBA	DBA	ITM	AITM
1.	Cyber Security Program Management	Cyber Security	Nishant Kr. Singh (Addl.charge)		Vikram Kumar	Aditya Kaushal Ranjan
2.	C-SOC Contract Management					
3.	C-SOC Implementation					
4.	ISO 27001 Contract Management					
5.	ISO 27001 Implementation					
6.	Cyber Security & Information Security Management System (ISMS)					
7.	Compliance of guidelines and directives of NCIIPC, CERT-In, CSK, Sectoral CERTs etc.					
8.	Financial Accounting & Controlling (FICO-ERP)	ERP	Nishant Kr. Singh (Addl.charge)	Kishor Kunal	Rahul Kumar	Aditya Kaushal Ranjan
9.	Plant Maintenance (PM-ERP)					
10.	Project Systems & Planning (PS-ERP)					
11.	Human Capital Management & Payroll (HCM-ERP)					
12.	Employees Self Service (ESS/MSS-ERP)					
13.	File Lifecycle Management					
14.	Document Management System					
15.	SAP BASIS (ERP)					
16.	SAP ABAP					
17.	ERP Project Management					
18.	SAP Infrastructure Support (Hardware, N/w, Storage, Security etc.)					
19.	License Management & Authorization					
20	Procurement & Material Management (MM-ERP)					
21	SCADA & SAMAST integration	SAMAST & ABT Meters	Nishant Kr. Singh (Addl.charge)	Bhaskar Prince	Vikram Kumar	Swati Suman
22.	SCADA Upgradation					
23.	SLDC website with content management System (SAMAST)					
24.	Open Access & Energy Scheduling (SAMAST)					
25.	Shutdown and LC Outage Management (SAMAST)					
26.	Deviation Accounting, UI (Unscheduled Interchange) Disbursement management and Fees & Charges (SAMAST)					
27.	Management Information System Dashboard & Analytics Portal and Reporting Solution (SAMAST)					
28.	Meter data Management & Energy Accounting (SAMAST)					
29.	ERP & SAMAST integration					
30.	ABT Meter Contract Management					
31.	UNMS					

P.T.O

32.	Automatic System Balancing Mechanism					
33.	SAMAST Project Management and Infrastructure Support (Hardware, N/w, Storage, Security etc.)					
34.	24*7 Support to SLDC Control Room (Hardware, Software, Network, Security etc.)					
35.	ABT Infrastructure Support (Hardware, N/w, Storage, Security etc.)					
36.	IT Store	Infrastructure Management	Nishant Kr. Singh (Addl.charge)	Bhaskar Prince	Rahul Kumar	Swati Suman
37.	AMC of Computers & peripherals installed at HQ					
38.	IT Asset Maintenance					
39.	Active Directory (AD) & Antivirus					
40.	Installation, maintenance & Supervision of Network Connectivity including CCTV					
41.	IT related Support in Video Conferencing and Meeting of CMD & MD					
42.	Biometric Attendance Generation and Maintenance					
43.	Procurement of IT items (GEM/Local)					
44.	BSPTCL Website Maintenance & Content Management	e-Governance	Nishant Kr. Singh (Addl.charge)	Priya Rani	Preeti	Swati Suman
45.	Upload of Notices, Notifications & Office Orders on BSPTCL website					
46.	e-Procurement Support					
47.	Digital Signature related support					
48.	Project Monitoring Information System (PMIS)					
49.	Grid Inspection Reporting System					
50.	e-mail Administration					
51.	GIS & Power Map					
52.	e-Complinace CM Dashboard					
53.	PG Portal (CPGRAMS)					
54	JKDMM (Janta Darbar)					
55.	e-Advertisement					
56.	Record Room Management					
57.	Departmental Grievance Redressal Cell					
58.	Training of Officers, Summer Internship/ Inplant Trainings, NAPS, NATS					
59.	E-Office Master Data Management and Employee Master Data Management					
60.	e-File Processing & Approvals					
61.	Liaision with Other Dept. at Hq, Field offices of BSPTCL, MoP, Energy Department (GoB) & other organization like Powergrid, POSOCO, BELTRON, BSNL, BSPHCL etc.					

By Orders,

Sd/-

(Shashikant Kumar)
Under Secretary

Memo No.-………………….   Dated-……………………..
        Copy forwarded to OSD/P.P.S. to CMD,BSPHCL/ OSD to MD,BSPTCL, Patna for information.

                                                        Sd/-
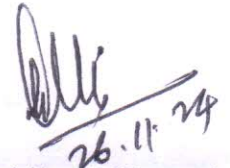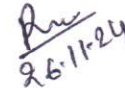   (Shashikant Kumar)
                                                 Under Secretary

Memo No.-…3068……….   Dated-.26/11/2024…..
        Copy forwarded to Director(Project)/ Director(Operation)/ G.M (HR & Adm.)/ GM (F&A)/ All GM-Cum-C.E., Transmission Zone/All C.E/C.E (Civil)/All DGM (HR&Adm)/All ESE/All S.E(Civil)/ All DBA/ All Under Secretary/ All E.E/All E.E(Civil)/ Sr. Manager (F&A)/ All AEE/All A.O/ADO(ERP)/All ADO/ A.O (Estt.)/All JEE/ All concerned officer, BSPTCL for information and necessary action.
        2. DBA is requested to upload the above notification on the company's website at the earliest.

                                                (Shashikant Kumar)
                                                 Under Secretary